MINUTES
September 19, 2018

AND SPECIAL MEETING NOTICE

CITY COUNCIL CLOSED SESSION
6:00 p.m.
CITY COUNCIL MEETING
7:00 p.m.
City Council Chambers
311 Vernon Street
Roseville, California

CLOSED SESSION

6:00 p.m.

Conference with Legal Counsel – Existing Litigation (3 cases)
Pursuant to Government Code Section 54956.9(d)(1)

Papich Construction Company Inc. v. City of Roseville
Placer County Superior Court, Case Number SCV0041324

Guerrero v. City of Roseville, et al.
Placer County Superior Court, Case Number SCV0038112

NCPA, et al. v. United States
US Court of Federal Claims, Case Number 14-817C
CONTACT: Robert Schmitt 916-774-5325 rschmitt@roseville.ca.us

Closed Session Disclosure:

City Attorney Robert Schmitt spoke to the items in Closed Session as follows:

Papich Construction Company Inc. v. City of Roseville - Nothing to report.

Guerrero v. City of Roseville, et al. - Nothing to report.

NCPA et al. v. United States - The City Council authorized filing of a notice of appeal with the Federal Circuit Court.

1. CALL TO ORDER

The September 19, 2018 City Council meeting was called to order by Mayor Susan Rohan.

2. ROLL CALL

Present: Gore, Alvord, Rohan
Absent: Herman, Allard

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Cub Scouts from Pack 37/ Webelo Den 7.

4. MEETING PROCEDURES

Assistant City Clerk Audrey Byrnes announced the procedures for addressing Council.

5. PRESENTATIONS

5.1. Resolution of Commendation and Appreciation to United States of America's Miss California Samantha Bentley

Roseville resident Samantha Bentley be commended and congratulated for her outstanding accomplishments being crowned the United States of America's Miss California and wished the best of luck as she competes in the United States of America's Miss competition in Las Vegas in February of 2019.

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Mayor Susan Rohan made the presentation to United States of America's Miss California Samantha Bentley, who responded.

6. PUBLIC COMMENTS

No public comments received.

7. CONSENT CALENDAR

BEGINNING OF CONSENT CALENDAR

Motion by Bonnie Gore, seconded by Scott Alvord, to approve the Consent Calendar as recommended. The Motion Passed.

Roll call vote: Ayes: Alvord, Gore, Rohan

Absent: Allard, Herman

Minutes

7.1. Minutes of Prior Meetings

Memo from City Clerk Sonia Orozco recommending City Council approve the Minutes of August 15, 2018 City Council meeting.

CC #: 9518

File #: 0102-03

CONTACT: Sonia Orozco 916-774-5269 sorozco@roseville.ca.us

Bids / Purchases / Services

7.2. 230kV Circuit Breaker - Sole Source Purchase Order

Memo from Senior Power Engineer Chris Porter and Electric Utility Director Michelle Bertolino recommending Council approve a sole source purchase order with Mitsubishi Electric Power Products, Inc. for a 230kV circuit breaker. The cost is $109,464.71 and funding is included in the Electric Department FY2018-19 budget. The circuit breaker is required to ensure electric distribution system reliability.

CC #: 9509

File #: 0203-07

CONTACT: Chris Porter 916-774-5615 cporter@roseville.ca.us

7.3. Vehicle & Equipment Purchases

Memo from Fleet Manager Brian Craighead and Public Works Director Rhon Herndon recommending Council approve a purchase order to 72 Hour LLC dba National Auto Fleet Group for one Ford Explorer utilizing Sourcewell, formerly National Joint Powers Alliance contract #120716-NAF in the amount of $33,032.53; and approve a purchase order to Crafco Inc., for one Patcher II trailer mounted sealant melter utilizing Sourcewell contract #052417-CFC in the amount of $66,154.02; and approve a purchase order to Terry Equipment Inc., for one Autocar with Johnston VT651 vacuum sweeper utilizing Sourcewell contract #122017-JTN in the amount of $319,165.28; and approve a purchase order to Tymco Inc., for one Autocar with Tymco 600 regenerative air sweeper utilizing Houston Galveston Area Council contract #SW04-18 in the amount of $294,197.48; and approve a purchase order to R.C.A. Investments Inc., dba Long Beach BMW Motorcycles for three BMW R1200 RT police motorcycles utilizing RFQ 10-3182 in the amount of $99,524.43. Funding for these vehicles is included in the FY2018-19 Auto Replacement budget.

CC #: 9508

File #: 0203-01

CONTACT: Brian Craighead 916-774-5731 bcraighead@roseville.ca.us

7.4. Enterprise Asset Management Consulting Services - Sole Source Service Agreement

Memo from Assistant Environmental Utilities Director Dale Olson and

Environmental Utilities Director Richard Plecker recommending Council adopt RESOLUTION NO. 18-390 APPROVING A SERVICE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND SIXTY SEVEN SOLUTIONS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (S1909051). This item requests approval of a sole source service agreement with Sixty Seven Solutions, Inc., to facilitate integration of existing Data Management System information into a new Enterprise Asset Management System as well as operational and implementation support. This service agreement is not to exceed $200,000.00 and is funded equally by the Environmental Utilities Water Operations and the Wastewater Rehabilitation funds.

CC #: 9511

File #: 0203-06

CONTACT: Dale Olson 916-774-5543 dolson@roseville.ca.us

7.5. <u>Liquid Cationic Polymer (RFQ 01-3175) - Service Agreement</u>

Memo from Buyer Babette Owens and Finance Director Dennis Kauffman recommending Council adopt RESOLUTION NO. 18-392 APPROVING A SERVICE AGREEMENT BETWEEN THE CITY OF ROSEVILLE AND POLYDYNE, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (S1903125). Staff requests approval of a service agreement with Polydyne, Inc. for the purchase and delivery of Liquid Cationic Polymer for the Pleasant Grove Wastewater Treatment Plant. Polymer is required to dewater waste activated sludge produced during wastewater treatment. The initial contract award is $345,600.00 and funding is included in the Environmental Utilities Department's FY2018-19 budget. Staff requests authorization to renew without further Council approval.

CC #: 9514

File #: 0203-03

CONTACT: Babette Owens 916-774-5704 bowens@roseville.ca.us

7.6. <u>Supervisory Control and Data Acquisition System On-Call Support Services - Service Agreement Renewal</u>

Memo from Preventative Maintenance Coordinator Steve Bazillion and Environmental Utilities Director Richard Plecker recommending Council adopt RESOLUTION NO. 18-388 APPROVING A SERVICE AGREEMENT RENEWAL BETWEEN CITY OF ROSEVILLE AND TESCO CONTROLS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE (A1904033). Staff requests a service agreement with TESCO Controls, Incorporated for supervisory control and data acquisition system on-call support services for the water treatment plant. The total cost of the service agreement will not exceed $45,000.00. Funding is included in the Water Fund through the approved annual Water Operations budget.

CC #: 9507

File #: 0800-02

CONTACT: Steve Bizallion 916-746-1859 sbizallion@roseville.ca.us

Resolutions

7.7. Police Department Generator Replacement - Notice of Completion

Memo from Project Coordinator Charlie Fralick and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 18-393 ACCEPTING THE PUBLIC WORK KNOWN AS THE ROSEVILLE POLICE DEPARTMENT GENERATOR REPLACEMENT PROJECT, APPROVING THE "NOTICE OF COMPLETION", AND AUTHORIZING THE PUBLIC WORKS DIRECTOR TO EXECUTE SAID NOTICE ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends approval of the Notice of Completion for the Roseville Police Department Generator Replacement Project. The total cost of the construction contract was $224,424.00. The project was funded from the Facilities Capital Improvement Project, Rehabilitation Projects FY17 budget.

CC #: 9517

File #: 0203-12

CONTACT: Charlie Fralick 916-774-5706 cfralick@roseville.ca.us

7.8. Software Interface to Public Safety Computer System - Agreement Amendment

Memo from Administrative Analyst Shelly Bracco and Police Chief James Maccoun recommending Council adopt RESOLUTION NO. 18-396 APPROVING AN AMENDMENT TO AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND TYLER TECHNOLOGIES, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council authorize an amendment to an existing agreement with Tyler Technologies to provide electronic citation software configuration development for Android and Windows devices for the Police Department's law enforcement records system. The enhancement will cost $2,500.00 and sufficient funds are available in the Police Records budget.

CC #: 9522

File #: 0323

CONTACT: Claudia Harlan 916-774-5003 charlan@roseville.ca.us

7.9. Mobility Management - Professional Services Agreement Amendment

Memo from Administrative Analyst Eileen Bruggeman and Public Works Director Rhon Herndon recommending Council adopt RESOLUTION NO. 18-397 APPROVING A SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT BY AND BETWEEN THE CITY OF ROSEVILLE AND PARATRANSIT, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. This item requests authorization to execute a second amendment to professional services agreement with Paratransit Inc. to provide professional travel training services for eligible seniors or people with special needs for a period of one year. The not to exceed cost of the one year amendment is $40,032.00 and will be wholly paid for with Federal Transit Administration Section 5310 grant funds. No General Fund monies will be used for this project.

CC #: 9525

File #: 0721

CONTACT: Eileen Bruggeman 916-774-5449 ebruggeman@roseville.ca.us

7.10. Designation of City Negotiators with the U.S. Bureau of Reclamation

Memo from Acting Water Utility Manager Sean Bigley and Environmental Utilities Director Richard Plecker recommending Council adopt RESOLUTION NO. 18-394 DESIGNATING A PRIMARY NEGOTIATOR AND BACK-UP NEGOTIATOR FOR NEGOTIATIONS WITH THE U.S. BUREAU OF RECLAMATION REGARDING POTENTIAL CONVERSION OF THE CITY OF ROSEVILLE'S LONG TERM WATER SERVICE CONTRACT TO A REPAYMENT CONTRACT. Staff is recommending approval of designating Acting Water Utility Manager Sean Bigley as the primary negotiator and Environmental Utilities Director Richard Plecker as the back-up negotiator to engage the U.S. Bureau of Reclamation in upcoming negotiations regarding a potential conversion of the City's Long-Term Water Service Contract to a Repayment Contract under authority granted by Congress under the Water Infrastructure Improvements for the Nation Act, Section 4011. There is no fiscal impact associated with this item.

CC #: 9519

File #: 0800-02

CONTACT: Sean Bigley 916-774-5513 sbigley@roseville.ca.us

7.11. Termination of the In Fee Offer of Dedication of Lot 12 as a Public Park - Westpark Village Center

Memo from Assistant Engineer Kerry Andrews and Acting Development Services Director Mike Isom recommending Council adopt RESOLUTION NO. 18-398 APPROVING THE TERMINATION OF THE IN FEE IRREVOCABLE OFFER OF DEDICATION OF LOT 12 OF WESTPARK PHASE 1 – VILLAGE CENTER, AND AUTHORIZING THE CITY MANAGER TO EXECUTE A QUITCLAIM DEED AND ANY OTHER DOCUMENTS REQUIRED TO EFFECTUATE THE TERMINATION OF THE IRREVOCABLE OFFER OF DEDICATION. To remove a cloud on the title of this property, the landowner's title company is requesting the City dissolve its interest in the offer of dedication by approving a quitclaim deed and by formally terminating the offer by resolution. These actions have no fiscal impact to the City's General Fund.

CC #: 9526

File #: 0400-04-09-1 & 1004-02

CONTACT: Kerry Andrews 916-774-5346 kandrews@roseville.ca.us

7.12. Street Closure Request - Family Fun Night - October 25, 2018

Memo from Recreation Superintendent Jeff Nereson and Parks, Recreation & Libraries Director Dion Louthan recommending Council adopt RESOLUTION NO. 18-387 APPROVING AN AGREEMENT BETWEEN THE CITY OF

ROSEVILLE AND DOWNTOWN ROSEVILLE MERCHANTS, INC., AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff requests approval for street closures that include South Grant Street between Oak Street and Atlantic Street, and Vernon Street between Lincoln Street and Taylor Street on October 25, 2018, 2:30 p.m. - 9:00 p.m. for Family Fun Night. In support of the Downtown Roseville Merchants Association (DRM), the City is waiving the security deposit. The final cost for the event is $798.00 and will be fully reimbursed by the DRM.

CC #: 9506

File #: 0109-02

CONTACT: Jeff Nereson 916-774-5974 jnereson@roseville.ca.us

7.13. Internal Service Fund Rate Studies – Professional Services Agreement

Memo from Budget Manager Scott Pettingell and Finance Director Dennis Kauffman recommending Council adopt RESOLUTION NO. 18-391 APPROVING A PROFESSIONAL SERVICES AGREEMENT, BY AND BETWEEN THE CITY OF ROSEVILLE AND CLEARSOURCE FINANCIAL CONSULTING, AND AUTHORIZING THE CITY MANAGER TO EXECUTE IT ON BEHALF OF THE CITY OF ROSEVILLE. Staff recommends Council approve a professional services agreement with ClearSource Financial Consulting to conduct Internal Service Fund rate studies. The total value of the agreement is not to exceed $88,200.00. Estimated spending of $35,400.00 for the first year of the agreement is included in the Finance Department's FY2018-19 budget. Future year funding is subject to Council approval of the annual budget.

CC #: 9513

File #: 0200

CONTACT: Scott Pettingell 916-746-1306 spettingell@roseville.ca.us

Ordinances (for introduction and first reading)

7.14. Repeal of Cable Franchise Ordinance

Memo from Assistant City Attorney Michelle Sheidenberger and City Attorney Robert Schmitt recommending Council introduce for first reading ORDINANCE OF THE COUNCIL OF THE CITY OF ROSEVILLE REPEALING CHAPTER 2.40 OF TITLE 2, AND AMENDING SECTIONS 2.36.090 OF CHAPTER 2.36 AND 2.42.020 OF CHAPTER 2.42 OF TITLE 2 OF THE ROSEVILLE MUNICIPAL CODE REGARDING CABLE FRANCHISES. This item requests the Council repeal Chapter 2.40 of the Roseville Municipal Code related to cable franchises as state law prohibits the City from entering into local cable franchise agreements and accordingly this chapter has become obsolete. There is no fiscal impact related to this action.

CC #: 9515

File #: 0708

CONTACT: M. Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us

Reports / Requests

7.15. Response to Grand Jury Report - Roseville Community Development Corporation

Memo from Assistant City Attorney Michelle Sheidenberger and City Attorney Robert Schmitt requesting authorization for the Mayor to execute a response to the Grand Jury report from the City Council. On June 17, 2018, the Placer County Grand Jury issued a final report entitled “Roseville Community Development Corporation – A Public/Private Partnership.” In the report, the Grand Jury made two findings and two recommendations related to the City’s management and operation of the Roseville Community Development Corporation. There is no fiscal impact related to this action.

CC #: 9516

File #: 0111-02

CONTACT: M. Sheidenberger 916-774-5325 msheidenberger@roseville.ca.us

7.16. HOUSING AUTHORITY - Quarterly Status Report

Memo from Housing Analyst Suzanne Acrell and Acting Economic Development Director Laura Matteoli recommending Council approve the quarterly report on the Housing Authority’s Housing Choice Voucher Program. This report is for informational purposes only and has no impact on the City's General Fund.

CC #: 9512

File #: 0709-02-01

CONTACT: Suzanne Acrell 916-774-5469 sacrell@roseville.ca.us

Ceremonial Documents

7.17. Resolution of Commendation and Appreciation to Lonnye Heple

Lonnye Heple be commended for her 24 years of outstanding service and dedication to the City of Roseville, congratulated on her many accomplishments, and wished a long, healthy, and enjoyable retirement.

CC #: 9523

File #: 0102-10

CONTACT: Laura Matteoli 916-774-5284 lmatteoli@roseville.ca.us

END OF CONSENT CALENDAR

8. PUBLIC HEARING

8.1. Appeal of Massage Business Permit Denial

Memo from Acting Public Information Officer Rob Baquera and Police Chief James Maccoun recommending Council adopt RESOLUTION NO. 18-399 DENYING THE APPEAL FROM KEYI LIAO; and uphold the Police Chief's denial of a massage business permit based on non-conformity of the

City's Massage Business Permit Ordinance standards. There is no fiscal impact related to this action.

CC #: 9521

File #: 0300

CONTACT: Marc Glynn 916-774-5095 mglynn@roseville.ca.us

Item 8.1 dropped from the agenda.

8.2. <u>Community Development Block Grant 2017 Consolidated Annual Performance and Evaluation Report</u>

Memo from Housing Manager Danielle Foster and Acting Economic Development Director Laura Matteoli recommending Council adopt RESOLUTION NO. 18-389 APPROVING THE 2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND AUTHORIZING THE ACTING ECONOMIC DEVELOPMENT DIRECTOR TO SUBMIT THE CDBG 2017 CAPER TO THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD). This item requests approval of the City's Consolidated Annual Performance and Evaluation Report for the federal Community Development Block Grant Program. This item does not result in any expense to the General Fund.

CC #: 9510

File #: 0113-02

CONTACT: Danielle Foster 916-774-5446 dfoster@roseville.ca.us

Mayor Susan Rohan opened the public hearing.

Housing Manager Danielle Foster made the presentation to Council.

No public comment received.

Mayor Susan Rohan closed the public hearing.

Motion by Bonnie Gore, seconded by Scott Alvord, to adopt RESOLUTION NO. 18-389 APPROVING THE 2017 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) AND AUTHORIZING THE ACTING ECONOMIC DEVELOPMENT DIRECTOR TO SUBMIT THE CDBG 2017 CAPER TO THE U.S. DEPARTMENT OF HOUSING & URBAN DEVELOPMENT (HUD). The Motion Passed.

Roll call vote: Ayes: Alvord, Gore, Rohan

Absent: Allard, Herman

8.3. <u>Resolution of Formation - The Ranch at Sierra Vista Community Facilities District No. 1</u>

The public hearing is continued to the October 3, 2018 City Council meeting.

CC #: 9527

File #: 0206-03-01

CONTACT: Jeannine Thrash 916-774-5473 jthrash@roseville.ca.us
Dennis Kauffman 916-774-5313 dkauffman@roseville.ca.us

Item 8.3 continued to the October 3, 2018 City Council meeting.

9. COUNCIL / STAFF / REPORTS/ COMMENTS

League of California Cities Conference - Councilmember Scott Alvord reported.

John Adams Charter Academy Ribbon Cutting Event - Councilmember Scott Alvord attended.

Roseville Coalition of Neighborhoods Association Candidates Forum Event - Councilmember Scott Alvord reported.

Great Sierra River Clean Up Volunteer Event - Vice Mayor Bonnie Gore attended.

SPCA Ribbon Cutting Event - Vice Mayor Bonnie Gore attended.

Tech Team Leadership Academy - Vice Mayor Bonnie Gore announced.

Youth Commissioner Recruitment - Mayor Susan Rohan announced.

10. ADJOURNMENT

Motion by Scott Alvord, seconded by Bonnie Gore, to adjourn the meeting at 7:24 p.m in memory of Sacramento County Sheriff's Deputy Mark Stasyuk. The Motion Passed.

Roll call vote: Ayes: Alvord, Gore, Rohan

Absent: Allard, Herman